



KITITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

ON-SYSTEM COUNTY ROAD ESTABLISHMENT APPLICATION

Pursuant to KCC Title 12

NON-REFUNDABLE FEE - \$3,770.00

*A **pre-application meeting** is encouraged for this application. The more information the County has early in the development process, the easier it is to identify and work through issues and conduct an efficient review. To schedule a pre-application meeting, contact the Public Works Department. Notes or summaries from pre-application meetings should be included with this application.*

Please type or print clearly in ink. Attach additional sheets as necessary. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

- Completed application form.
- Map(s) and document(s) of proposed on-system road establishment showing subject parcel(s), adjacent landowners, and other relevant records.
- Certificate of Title (Title Report) issued within 30 days of the date of application.
- Application fee.

APPLICATION FEE:

\$3,770.00 Kittitas County Public Works Department (KCPWD)

\$3,770.00 Total fees due for this application (One check made payable to KCPWD)

FOR STAFF USE ONLY

Application received by:	Date:	Receipt No.:	<div style="border: 1px solid black; width: 100%; height: 100%;"></div>
<hr/> PWD Staff Signature	<hr/>	<hr/>	

GENERAL APPLICATION INFORMATION

The following landowners (freeholders that reside in the proposed county road establishment vicinity) petition Kittitas County to adopt the following road or portion of road onto the county road maintenance system:

1. Road Name: _____
beginning at: _____
ending at: _____

2. Legal description of property and tax parcel number(s) adjacent to proposed county road establishment (attach additional sheets if needed):

3. Narrative project description (attach additional sheets if needed):

4. How the road (or portion of road) would benefit the public if the county adopted it onto its county road maintenance system (attach additional sheets if needed):

LIST OF PETITIONERS AND AUTHORIZATION (ATTACH ADDITIONAL SHEETS AS NEEDED)

Name: _____

Mailing Address: _____

City/State/Zip: _____

Day Time Phone: _____

Email Address: _____

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

Signature of Petitioner: _____ **Date:** _____

Name: _____

Mailing Address: _____

City/State/Zip: _____

Day Time Phone: _____

Email Address: _____

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

Signature of Petitioner: _____ **Date:** _____

Name: _____

Mailing Address: _____

City/State/Zip: _____

Day Time Phone: _____

Email Address: _____

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

Signature of Petitioner: _____ **Date:** _____

Authorized agent, if different from petitioner(s):

Agent Name: _____

Mailing Address: _____

City/State/ZIP: _____

Day Time Phone: _____

Email Address: _____

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

Signature of Authorized Agent: _____ **Date:** _____